1. Cell
2. Function
3. Value
4. Column
5. Row
6. Chart/Graph
7. Legend
8. Spreadsheet
9. Active Cell
10. Formula
11. Name Box
12. Page Setup
13. Landscape
14. Portrait
15. The cell you are currently in.
16. “Boxes” within the spreadsheet that are organized by colums and rows. Can contain words, numbers or formulas. It is the intersection of a row and column.
17. The vertical divisions in a spreadsheet that are named with alphabetic letters.
18. The horizontal divisions in a spreadsheet that are named with numbers.
19. The page setup that allows the document to be printed in a vertical position. It is the default on most printers.
20. The page setup that prints in horizontal position.
21. The term given to the way a document is formatted to print.
22. The box usually to the right of a chart that tells what the chart is showing.
23. Performs operations on worksheet data such as adding or subtracting.
24. The address of the current cell probably located above the A column heading.
25. These are shortcuts you can use to do mathematical operations for you: SUM, AVERAGE, MAX, MIN.
26. A visual representation of the data displayed in a spreadsheet. “A picture is worth a thousand words.”
27. The term for a number in a spreadsheet.
28. A program that can be used to perform

calucations, analyze and present data, predict and forecast.